

**GREENE CENTRAL SCHOOL, GREENE, NY
BOARD OF EDUCATION REGULAR MEETING
WEDNESDAY, DECEMBER 5, 2018**

A regular meeting of the Greene Central School Board of Education was called to order at 6:05 p.m., by Board President, Brian Milk, in the Board of Education Room, High School/Middle School complex, South Canal Street, Greene, NY.

CALL TO ORDER

- The Pledge of Allegiance was recited.
- Moment of Silence in Memory of former employee Duane Sherman.

BOARD MEMBERS PRESENT:

Mr. Brian Milk, President
Mr. Scott Youngs, Vice-President
Mrs. Tammie McCauley
Mr. Seth Barrows
Mr. Nicholas Drew
Mr. Jason Burghardt
Mr. Douglas Markham

ROLL CALL

ADMINISTRATIVE STAFF PRESENT:

Mr. Gordon Daniels, Interim Superintendent
Mr. Mark Rubitski, Business Manager
Mr. James Walters, High School Principal
Mr. Timothy Calice, Middle School Principal
Mr. Bryan Ayres, Intermediate School Principal & Director of PE & Athletics
Ms. Kimberly Matthews, Director of Special Programs
Mr. Gerald Abbey, Interim Facilities Director

OFFICERS PRESENT:

Mrs. Donna Utter, District Clerk

- Motion made by Youngs, seconded by Burghardt, to adjourn to Executive Session at 6:06 p.m. to discuss:
 - To review Special Education placements for particular students and consider them for approval.
 - To discuss a matter leading to the appointment of a particular person.
 - To discuss accommodations in the education setting for a particular student.

EXECUTIVE SESSION

Yes-7, No-0

- Motion made by Youngs, seconded by Markham, to adjourn Executive Session at 6:40 p.m.

ADJOURN EXECUTIVE SESSION

Yes-7, No-0

- President Milk reconvened the meeting 6:43 p.m.

RECONVENE

7. EDUCATION & PERSONNEL

3. Create Position(s): Delete – Teacher Aide (Shared Assignment) – Effective Immediately.

ADD/DELETIONS TO AGENDA

- Upon the recommendation of the Committee on Special Education, a motion was made by Burghardt, seconded by Markham, to approve the following placements: #710023912; #710023180; #710023460; #710023908; #710123328; #710023814; #710023695.

SPECIAL EDUCATION PLACEMENTS

Yes-7, No-0

**APPROVE MINUTES
11/7/18 PUBLIC
HEARING & MEETING**

- Motion made by Burghardt, seconded by McCauley, to approve the minutes of the Public Hearing and Regular Board meeting held on November 7, 2018 as presented.
Yes-7, No-0

CALENDAR

- December 7 – ½ Day Elementary – Afternoon Parent Conferences
- December 7, 8 & 9 – Hometown Holiday Weekend
- December 12 – Board of Education Work Session – Executive Session Only
- December 12 – HS Band/MS Chorus Concert – 7:00 p.m.
- December 13 – Budget Committee Meeting – 4:00 p.m.
- December 14 – ½ Day Elementary–Afternoon Parent Conferences
- December 18 – Intermediate School Holiday Concert – 7:00 p.m.
- December 19 – Board of Education Meeting – 6:00 p.m.
- December 24 – January 1 – Holiday Recess
- January 2, 2019 – Board of Education Meeting – 6:00 p.m.

PUBLIC COMMENT:

None

**REPORTS:
FALL ATHLETIC RPT.
MR. AYRES**

- Bryan Ayres, Director of PE & Athletics, highlighted the following items from the Fall 2018 End of the Season Coaches' Reports:

Boys' Varsity Soccer:

- MAC Champions, 4 MAC 1st Team All Stars, 3 MAC 2nd Team All Stars, 3 Honorable Mentions
- Held tryouts for JV and Varsity
- Conducted 3 team building events

Boys' JV Soccer:

- Athletic Trainer was a huge benefit
- Fields in good condition even with excessive rain
- Focus points: fitness, defense, spacing, communication

Boys' Modified Soccer:

- Parents were supportive and well behaved
- Weather impacted number of games played

Girls' Varsity Swim:

- Successful season competing against schools with many more athletes
- Great team sportsmanship

Girls' Modified Swimming:

- Parents were very supportive
- Competed against teams with more athletes; concentrated on improving personal times

Golf:

- Team won league Sportsmanship award
- Athletes encouraged to play in the off season and take summer lessons

Girls' Varsity Soccer:

- Social media impacts discussed with parents and athletes
- Off season opportunities – winter and spring leagues, workout plans given to girls for summer training

Girls' Modified Soccer:

- Nutritional information was covered with parents and athletes
- Weather caused issues with games and practices
- Off season plans – U14 indoor soccer

Varsity Football:

- 5 players made the Section IV All Star Team, 2 players were Honorable Mention

- Nate Erickson – Evening Sun Athlete of the Week
- Isaac Hadac selected to play in Ernie Davis game
- Team reached playoffs for the 3rd year in a row
- Athletes great at learning and playing several positions
- Grass practice field is an issue that needs to be addressed

Modified Football:

- Every Eligible athlete saw playing time in every game
- Parent behavior and expectations were discussed

Varsity Field Hockey:

- No cuts needed – rubric used to place girls on JV and Varsity
- Team bonding events
- Athletic Trainer full time would be helpful
- Weather created problems on grass field
- Off season plans – open gym winter and spring, indoor Tournaments, winter clinics, summer workouts and camps

Varsity Volleyball:

- 1 1st Team All Star, 1 2nd Team All Star, 1 Honorable Mention

Modified Volleyball:

- Team moved from 6 person rotation to learning positions
- Team bonding nights held

- Board member Drew asked Mr. Ayres how wrestling is going.
- Bryan Ayres responded that he has not heard anything negative and the team did well at the Clyde Cole Tournament placing 9th.
- Board member Drew stated that he talked to a couple parents and they felt it was going well.
- Bryan Ayres commented that neutral uniforms, representing both Oxford and Greene will arrive soon.
- Bryan Ayres also commented that the Athletic Trainer is putting together a report on the fall season which will be shared with the Board. Current contract provides the Athletic Trainer for 2 ½ days throughout the year.

- Employee Committee – Board member Markham reported on a recent Committee meeting at which they discussed employee matters.

**BOARD COMMITTEE
REPORTS:**

- Board member McCauley announced that she received information from the Chenango County School Boards regarding a \$500 grant available for teacher for integration of arts into the curriculum. The deadline for applying is December 14th. The information will be sent to the District Office for dissemination to all staff.

- Motion made by Youngs, seconded by Burghardt, to approve the following Resolution regarding Greene Central School District's Smart Schools Bond Act Project.

**CAPITAL/SMART
BOND SEQRA
RESOLUTION #1**

SEQRA RESOLUTION #1:

BE IT RESOLVED, that the Greene Central School District Board of Education, hereby declares the Sidney Central School District as the Lead Agency for purposes of the State Environmental Quality Review Act and regulations (SEQRA), associated with the Smart Schools Bond Act Project.

Yes-7, No-0

**CAPITAL/SMART
BOND SEQRA
RESOLUTION #2**

- Motion made by Youngs, seconded by Burghardt, to approve the following Resolution regarding Greene Central School District's Smart Schools Bond Act Project.

SEQRA RESOLUTION #2:

WHEREAS, the Greene Central School District Board of Education (the "Board") has considered the effect upon the Environment of the proposed Smart Schools Bond Act Project listed in the State Environmental Quality Review Act Process Record Sheet submitted at this meeting, and

WHEREAS, the Board has received and reviewed the State Environmental Quality Review Act Process Record Sheet prepared and submitted in connection with the Project, now therefore

BE IT RESOLVED, that the Greene Central School District Board of Education, acting as Lead Agency for purposes of the State Environmental Quality Review Act and regulations (SEQRA), hereby determines that the Project is a Type II action which will not have a significant impact on the environment and is not subject to review under SEQRA.

Yes-7, No-0

- Greene was awarded 1.4 million dollars has been awarded to be used for technology, safety and security.

TRANSPORTATION:

- President Milk announced that the county fixed the drainage issue where fill had been dumped at the bus garage. County representatives commented on how helpful Sue Proscia was and President Milk thanked Sue Proscia for being a great representative of the district.

FACILITIES:

- Gerald Abbey, Interim Facilities Director, commented that the brush for the Kubota tractor has been purchased and received with funds leftover from the previous capital project.

- Interim Superintendent Daniels thanked Mr. Abbey for constructing the salt storage container which allows for salt to be stored on site.

- The Superintendent of Schools recommends the following Board actions:

- Motion made by Youngs, seconded by Burghardt, to appoint the following individuals to the 2018-2019 Substitute Rosters effective December 6, 2018:

- Renee' LaPort – (Current Aide) – Substitute Teacher 6-8
- Amber Swavola – Substitute Teacher, LTA & Aide K-12

Yes-7, No-0

**EDUCATION &
PERSONNEL
APPOINTMENT(S):
SUBSTITUTE ROSTERS**

- Motion made by Burghardt, seconded by Drew, to appoint Robert Slater as a Custodial Worker effective December 6, 2018 for a one-year probationary period ending December 5, 2019.

Yes-7, No-0

**ROBERT SLATER-
CUSTODIAL WORKER**

- Upon the recommendation of the Superintendent, upon a motion made by Burghardt, seconded by Markham, the following conditional probationary appointment is hereby made:

**BARBARA GROSS-
MATHEMATICS
TEACHER**

- Name of Appointee: Barbara Gross
Tenure Area: Mathematics
Date of Commencement
of Probationary Services: November 17, 2018
Expiration Date of
Probationary Appointment: November 16, 2022
Certification Status: Initial Mathematics 5-9
Yes-7, No-0

**RESIGNATION(S):
MARION GIANETTO –
ELEMENTARY TCHR.**

- Motion made by Burghardt, seconded by Youngs, to accept the resignation to retire of Marion Gianetto, Elementary Teacher, effective June 30, 2019 with appreciation for her many years of service to the district.
Yes-7, No-0

**HOLLY MOHR –
L.T.A**

- Motion made by Burghardt, seconded by Youngs, to accept the resignation of Holly Mohr, LTA, effective June 30, 2019 with appreciation or her many years of service to the district.
Yes-7, No-0

**CREATE POSITION(S):
SPEECH PATHOLOGIST** - Motion made by McCauley, seconded by Markham, to create a full-time Speech Pathologist position effective immediately.
Yes-7, No-0

1:1 TEACHER AIDE

- Motion made by McCauley, seconded by Markham, to create a 1:1 Teacher Aide position to meet the needs of a specific special education student, effective immediately.
Yes-7, No-0

**MIDDLE SCHOOL
CLASS TRIPS**

- Motion made by Youngs, seconded by Burghardt, to approve the Middle School 7th grade class trip to Albany, NY on May 17, 2019 and the 8th grade class trip to Washington, D.C. on May 8-10, 2019 pending approval of transportation by the district's Interim Head Bus Driver.
Yes-7, No-0

**BUSINESS & FINANCE:
INTERNAL CLAIMS
AUDITOR REPORT**

- Motion made by Burghardt, seconded by Barrows, to accept the Internal Claims Audit Reports for October 2018 as presented.
Yes-7, No-0

- Board member Youngs commented that the 6.33% of mistakes are excessively high. A continuing problem of purchase orders not being issued prior to purchase/services rendered needs to be addressed. Mark Rubitski, Business Manager stated that the issue has been addressed with administrators and through faculty meetings passed down to staff.

**REVENUE & BUDGET
STATUS REPORTS**

- Motion made by Burghardt, seconded by Youngs, to accept the Budget Status Reports for October 2018 for the General Fund, School Lunch Fund, and Federal Grants & Capital budgets as presented.
Yes-7, No-0

- The Audit Committee will meet at 5:00 p.m. prior to the next Board meeting, December 19th, to review and compare the October and November status reports.

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- Motion made by Drew, seconded by Youngs, to accept the generous donation from Hearts & Hands of \$500 to purchase student items as needed.

**CHARITABLE
DONATION-HEARTS
& HANDS**

Yes-7, No-0

- The \$500 donation will be in the form of a Walmart gift card which Pam Bailey, Nurse at the Primary/Intermediate school will hold to purchase items as needed.

- The Transportation Committee met on November 19, 2018 to discuss bus purchasing for the 2019-2020 school year. Board member Drew commented that the purchase falls within the budget as part of the bus replacement program. Last year the district did not purchase on the proposed vans. While the purchase is a \$20,000 increase, 90% will be received back in state aid, so the net increase will be \$2,000.

**TRANSPORTATION
COMMITTEE:**

- Motion made by Markham, seconded by Burghardt, to establish Monday, February 25, 2019 as the date for a bus vote to be held in the auditorium lobby of the High School/Middle School Auditorium, 40 S. Canal Street, Greene, NY from 11:00 a.m. until 8:00 p.m. to vote upon the following proposition:

**SET DATE, TIME &
PLACE FOR BUS VOTE**

- Proposition: Bus Purchase

"Shall the Greene Central School District be authorized to purchase two (2) 65 seat passenger diesel school buses with camera systems, one (1) 30 seat passenger microbird bus with camera system, and two (2) Dodge Caravan mini-vans, at a cost not to exceed \$349,710 or so much thereof as may be necessary, to be raised by the levy of a tax upon the taxable property of the school district, and collected in annual installments as provided by Section 416 of the Education Law, and in anticipation of such tax, obligations of said school district shall be issued?"

Yes-7, No-0

- Mark Rubitski, Business Manager, updated the Board on the financial status of the School Lunch Program through October. as of October, the program has a \$6400 positive balance. Mr. Rubitski commented that chances are good that the program will finish in the red this year and that the program director is trying to minimize how far in the red the program ends.

**SCHOOL LUNCH FUND
PROGRAM**

- Board member Youngs asked about the all free lunch programs that some other districts are able to obtain. Mr. Rubitski commented that even though Greene has over 50% of students qualifying for free and reduced lunches. There are other qualifying features which Greene does not meet.

- Mark Rubitski, Business Manager, updated the Board on a Recent BTM Health Insurance Consortium meeting. He highlighted the following:

**BTM HEALTH INS.
CONSORTIUM MTG.
UPDATE**

- Consortium received a clean audit for the year ending June 30, 2018 with no deficiencies noted.
- Expenditures were slightly lower than previous year with major medical expenses down slightly.
- First quarter of this year is trending up being 12.3% over budget so far.

- Greene's expenses are staying level so our modifier won't be adjusted, so we will probably see a 6 ½% increase.
- The Consortium also hired a third party to do an audit of all policy holders and their dependents requiring employees to supply documentation proving their qualified dependents.

**WORKERS' COMP.
ALLIANCE MEETING
UPDATE**

- Mark Rubitski, Business Manager, updated the Board on a recent Workers' Compensation Alliance meeting. He highlighted the following:
 - Report on Alliance audit for the year ending June 30, 2018 was a clean audit with no deficiencies found.
 - The Alliance has a new Third Party Provider, PMA Companies, who will be more proactive in processing claims which should keep costs to a minimum.
 - Based on the first three months of the year, the financials are well below budget.

DISCUSSION ITEMS:

- **Board Meeting Schedule – 1 vs. 2 Meetings per Month-**
 - President Milk thought that having only one meeting in November went well, but asked for thoughts from everyone else.
 - Bryan Ayres, Director of PE & Athletics, commented that his only concern was coaching appointments, but as long as the Superintendent has permission to approve coaching appointments pending Board approval, it should be fine.
 - Mark Rubitski, Business Manager, stated that some financial documents might be tight timing wise.
 - Kimberly Matthews, Director of Special Programs, stated that as long as the Superintendent has authority to act on any new CSE/CPSE referrals, programs that can't start until Board approval, then Special Education concerns should be fine.
 - Interim Superintendent Daniels will check on the Special Education requirements.
 - President Milk stated that he would like to begin in January cancelling the second meeting of the month if there is nothing pressing. The Superintendent can let the Board and staff know the Friday prior to the meeting whether or not it is needed. This item will remain on the Outstanding Action list to revisit in June.
- **School Resource Officer:** Board member Barrows stated that the Board did not have an opportunity to discuss the previous presentation. If this is something the Board is interested in, it will need to be prioritized for budget decisions.
- Board member Drew stated that it should be looked at for Building into the budget for next year.
- Board member Youngs stated that he thought the presentation was good and that there is a benefit in it with the way the country is. Definitely something to look at.
- Board member McCauley asked about the Smart Bond money which is designated for security.
- Mark Rubitski, Business Manager, stated that it cannot be used for people.

- Security improvements with what we already have, can also be done through the service.
- Board member McCauley stated that she would like to know whether or not the staff is on board with the possibility.
- Interim Superintendent Daniels stated that it might be worth having a group visit other districts that are using the service to see how it is going.
- Board member Milk asked for feedback by January/February so that any budget considerations can be decided upon.

**REVIEW BOARD
OUTSTANDING ACTION LIST:**

Directed Date:	Task:	Responsibility Of:	Report Back:
1/17/2018	Bus Garage-outside lighting,	BOE & Facilities Director	Ongoing
5/2/18	Legislative Committee – Community Member – Student Enrollment	BOE	Ongoing
7/11/18	Student on the Board	BOE	January 2019
8/1/18	BOE Meeting/One Per Month	BOE	June 5, 2019
9/5/18	Transfer to Capital Reserve	BOE	Ongoing
10/17/18	Training Rules Policy Review	BOE	May 2019
12/5/18	School Resource Officer/ Bldg. Security Review	BOE	Jan./Feb. 2019

- Interim Superintendent Daniels has spoken to Matt Ryan, Superintendent of BG, and he is going to come and give the Board a presentation and information on how having a student on their Board of Education works.
- Board member Drew commented that the lighting concern at the bus garage may be a simple fix. Dennis Symons, Interim Head Bus Driver, should take a look at his budget to see if there is money or could be in the new budget to make the fix necessary.
- Gerald Abbey, Interim Facilities Director, stated that any lighting fix should keep in mind any site work that may be done at the bus garage through the next capital project.
- The Transportation Committee should review this item at their next meeting and report back to the Board.
- Board member Youngs commented that decisions need to be made regarding the possible transfer to the capital reserve account and next capital project.
- Gerald Abbey, stated that he has put together proposals for a 10 or 15 million dollar capital project based on items from the Building Condition Survey and submitted it to the architects to look at.
- Proposals should be submitted to the Buildings & Grounds Committee for their review.

- Board member Barrows stated that may be a capital project committee should be formed. Interim Superintendent Daniels stated that he will send a list of proposed individuals for the committee to Board members in his Friday memo prior to the next Board meeting.

**SUPERINTENDENT'S
REPORT:**

- Interim Superintendent Gordon Daniels reported on the following:

- In light of the fact that the district has already used 2 snow days, Interim Superintendent Daniels discussed with the administrators on how we could regain 2 days. He suggested that they be taken from the February break by having off February 15th, 18th and 19th, and attending school on February 20th, 21st, and 22nd. This would provide a 4 day week followed by a 3 day week.

- Board member Youngs stated that he would agree as long as the district works with those individuals who already have travel plans.

- The recommended take-back of 2 days could be conditional upon the use of another snow day by February 1st (which would then only leave us 3 remaining snow/emergency days).

- The Board was in agreement with the idea and that staff be given notice of the possible take back as soon as possible.

**REVIEW COMMITTEE
SCHEDULE:**

Committee Name:	Last Meeting:	Next Meeting:
Budget	Oct. 30, 2018	Dec. 13, 2018 4:00
Building & Grounds	Oct. 3, 2018	
Transportation	Nov. 19, 2018	
Employee	Dec. 5, 2018	
Audit	Oct. 17, 2018	Dec. 19, 2018 @ 5:00 pm
Curriculum & Technology	Aug. 15, 2018	
Legislative		
Tenure	April 17, 2018	
Extra-Curricular		
Policy	Sept. 28, 2018	

*Audit 12/19 @ 5 p.m.

PUBLIC COMMENT:

- Sue Proscia thank the Board for all they do. She also invited Board members to the annual Christmas Luncheon at the Bus Garage on December 17th at 12:00 noon.

EXECUTIVE SESSION

- Motion made by Markham, seconded by Drew, to adjourn to Executive Session at 7:50 p.m. to discuss the performance of a particular person.

Yes-7, No-0

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- Motion made by Markham, seconded by Youngs, to adjourn Executive Session at 8:27 p.m.
Yes-7, No-0 **ADJOURN EXECUTIVE SESSION**
- President Milk reconvened the meeting at 8:27 p.m. **RECONVENE**
- Motion made by Barrows, seconded by Drew, to adjourn the meeting at 8:27 p.m.
Yes-7, No-0 **ADJOURNMENT**

Respectfully Submitted,

Donna Marie Utter
District Clerk